

DOVER EYOTA ST. CHARLES AREA SANITARY DISTRICT
Minutes of Board of Directors Regular Meeting

March 17, 2026

Members Present:

Wayne Getz
Tyrel Clark
David Kramer
Eric Tyler
Tony Nelson
Jodi Nicklay

Staff:

John Brogan
Todd Tesch

Guest:

Tom Dye, MSA Professionals

Absent:

Ray Schuchard

1. Call to Order:

Chairperson Wayne Getz called the meeting to order at 7:00 p.m.

2. Set Agenda:

Motion made by Tyrel Clark to set agenda as presented. Seconded by David Kramer. All voted in favor. Motion carried.

3. Approve Minutes of the February 17, 2026 Regular Meeting:

Motion made by Tony Nelson, seconded by David Kramer to approve the regular meeting minutes of February 17, 2026. All voted in favor. Motion carried.

4. Approval of Receipts & Disbursements and Summary of Assets:

Motion made by Eric Tyler to approve receipts and disbursements and summary of assets. Seconded by Tony Nelson. All voted in favor. Motion carried.

5. Tom Dye, MSA Professional Services:

Tom Dye is in attendance to provide an update on the pilot test. He stated that we are not sure yet if the media in the ditch is the answer. The very cold weather has caused issues with the ditch and the desired nitrogen results aren't being achieved. Due to settling issues, additional chlorine has been added to the ditch and this may also have had an impact. It has been determined that covers will need to be added to the ditches. An amended Facility Plan needs to be completed that will show a change in the recommended alternative due to the addition of the ditch covers. The MPCA requires a public hearing to be held prior to submitting the amended plan to them. Tom Dye will attend the April board meeting to review the amended facility plan which will be submitted to the MPCA by the end of May. The MPCA has until June 30th to approve the amendment. Tom Dye is requesting Board approval of Task Order #3 for the purpose of preparing an amended facility plan. Motion made by Tyrel Clark to approve Task Order #3, not to exceed a lump sum fee of \$7,900.00. Seconded by Jodi Nicklay. All voted in favor. Motion carried.

Operators were asked why this media is working out for the Winona Treatment Facility compared to this plant. Operators stated that Winona can waste 24/7 and they are more automated than this plant and here we have had to do a lot of manual work to keep the process going.

6. Plant Update:

- a) No violations this month.
- b) The chlorine feed line into the RAS return has been installed. We started feeding on 3/3/2026 and were seeing better settling in a week's time.
- c) On 2/17/2026 lightning took out the pump #2 VFD at the lift station. A quote has been obtained from Automatic Systems in the amount of \$11,179.00 for a replacement part and installation. John Brogan stated that Automatic Systems has done all of our system work and doesn't really want to change this by using a different vendor.
- d) John Brogan attended the MRWA annual conference earlier this month. It was a good conference.

7. League of Minnesota Cities, Liability Coverage Waiver Form:

Motion made by David Kramer to choose the option "the member does not waive the monetary limits on municipal tort liability established by Minn. Stat. section 466.04" on the Liability Coverage Waiver form that is part of the annual property and liability insurance renewal. Seconded by Tony Nelson. All voted in favor. Motion carried

8. Other Business:

There is no other business.

There being no further business a motion was made by Tony Nelson, seconded by Eric Tyler, to adjourn the meeting at 7:18 pm. All voted in favor. Motion carried.

Respectfully Submitted,

Cathy Kennedy

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